

Admissions Procedure

Science Academy of Chicago – STEAM-Oriented PreK–8 Private School

To begin your child’s educational journey at Science Academy of Chicago, we encourage you to start by exploring our website and completing our **Interest Form**. This allows us to gather basic information and initiate the admissions process.

Once submitted, our Enrollment Coordinator will follow up with you shortly.

If you have any questions at any time, please contact us at:

✉ enrollment@saoc.org

Admission to Junior Kindergarten (Age 4) through Kindergarten

The admission process for our Early Childhood Programs is designed to assess your child’s **social, developmental, and intellectual readiness** for the program.

Overview of the Enrollment Process

- Complete an online Interest Form or visit the school.
 - Submit a copy of your child’s **birth certificate**.
 - Schedule a **school tour** (if you have not already done so).
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Admission to First through Eighth Grade

The admission process for Grades 1–8 ensures that our mission and accelerated curriculum align with each student’s individual needs. Evaluating whether a student is a good fit for our program is a thoughtful, multi-dimensional process.

If you have questions about admissions, please contact the Admissions Office.

Overview of the Enrollment Process

- Complete an Interest Form online or at an Open House.
 - Submit a copy of the most recent **report card**.
 - Submit copies of any **standardized test results** (if available).
 - Submit a copy of the student's **birth certificate**.
 - Schedule a **Shadow Day**, during which your child will spend a full day in the classroom.
 - Schedule a **school tour** (this may be done on the same day as the Shadow Day).
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Withdrawal Policy & Procedure

If your family needs to withdraw your child(ren) from Science Academy of Chicago, please follow the steps below:

1. Notify the **Principal** of the school. We encourage scheduling a meeting to discuss any specific concerns or questions.
2. Review the **SAC Withdrawal Policy** for details regarding tuition obligations, fees due, and refund policies.
3. (Optional) Complete the anonymous **Exit Survey** to share your experience at SAC. [Click here to access the survey.](#)

Please note:

All outstanding and current student billing accounts must be paid in full before Science Academy of Chicago can release official academic records or transcripts to another school.